

# Web Preferences Access Guide



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House: TRN

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Year Level: 7

Home Group: TRN

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The following steps outline how to enter your subject preferences online.

<b>1</b> <b>Internet Access</b>	<p>You will need a computer with an internet connection and a printer.</p> <p>We recommend using Google Chrome or Firefox.</p>
<b>2</b> <b>Log In</b>	<p>Log in to <a href="http://www.selectmysubjects.com.au/student">www.selectmysubjects.com.au/student</a> using:</p> <p>Student Access Code: <b>ADE40-66450-8750225</b></p> <p>Password: <b>CU6MT4</b></p>
<b>3</b> <b>Home Page</b>	<p>To view your subject information click "<b>View Subject Details</b>" at the top right of the screen.</p> <p>To select/change your preferences, click "<b>Add New Preferences</b>" at the top right of the screen.</p>
<b>4</b> <b>Preference Selection</b>	<p>Select your subjects from the drop down lists, you have 30 minutes to do so.</p> <p>Once complete, click "<b>Proceed</b>".</p> <p>Note: You are not finished yet.</p>
<b>5</b> <b>Preference Validation</b>	<p>If you are happy with your preferences click "<b>Submit Valid Preferences</b>" which will open your "Preference Receipt".</p> <p>Or if you would like to make changes to your preferences click "<b>Cancel</b>" and this will take you back to the Preference Selection page.</p>
<b>6</b> <b>Preference Receipt</b>	<p>You can print your "Preference Receipt" by clicking "<b>Open Print View</b>" and clicking "<b>Print Receipt</b>".</p> <p>To continue click "<b>Return to Home Page</b>". If you want to change your preferences, repeat the process by clicking "<b>Add New Preferences</b>", otherwise exit by clicking "<b>Log Out</b>". End of steps.</p>